



# TRAINING BROCHURE - CHILDREN

## April 2026 – March 2027



[Cwm Taf Social Care Workforce Development Service | Rhondda Cynon Taf County Borough Council \(rctcbc.gov.uk\)](https://www.rctcbc.gov.uk)



[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

---

## Welcome Message from Cwm Taf Social Care Workforce Development Service Manager

On behalf of Cwm Taf Social Care Workforce Development service, I am pleased to share this year's Training program. The calendar for 2026/2027 identifies a range of topics required for social care services to support a motivated, engaged, and valued workforce with the capacity, competence, and confidence to meet the needs of the people of Cwm Taf.

Our team of Professional and qualified staff are there to support you through any queries to ensure you access the most suitable training and the delivery model to meet your service needs.

We look forward to learning and working alongside you this year.



**Jill Davies Abbott**

***Cwm Taf Social Care Workforce Development Service Manager***

## Contents

Welcome Message from Cwm Taf Social Care Workforce Development Service Manager .....	2
COSHH Awareness - BASIC .....	5
COSHH Awareness - MANAGERS.....	6
First Aid - Emergency First Aid @ Work (EFAW).....	7
First Aid – 3 Day First Aid @ Work (FAW).....	8
Work Course (RFAW).....	9
First Aid - 2 Day Requalification First Aid @	
<b>Foster Care - Call Push Rescue (CPR) .....</b>	<b>10</b>
Foster Care - Concerns, Complaints and Allegations .....	11
Foster Care - Neonatal Abstinence Syndrome .....	12
Foster Care – Self Care for Foster Carers .....	13
Foster Carer - Safer Caring .....	14
Foster Care - Emergency Paediatric First Aid .....	15
Foster Care - Fire Awareness for Foster Carers .....	16
Foster Care - Understanding and Mitigating the Impact of ACEs and Early Life Trauma .....	17
Ligature awareness and removal.....	18
Manual Handling - All Wales Passport Modules A & B (Inanimate Load Handling) .....	19
<b>Manual Handling - All Wales Passport C, D &amp; F.....</b>	<b>20</b>
<b>Manual Handling - All Wales Passport C, D &amp; F 3 Hour Refresher.....</b>	<b>21</b>
Professional Curiosity – Thinking Outside the Box – Children’s Services.....	22
Practical Introduction to Childrens Residential Care.....	23
Recording, report writing and analysis .....	24
Restrictive Physical Intervention .....	25
Restrictive Physical Intervention – Refresher .....	26
Restrictive physical intervention and breakaways for residential staff.....	<b>Error! Bookmark not defined.</b>
<b>SOCIAL CARE INDUCTION PROGRAMME .....</b>	<b>27</b>
Social Care Induction Programme – April 2026 .....	28
Social Care Induction Programme – May 2026.....	29
Social Care Induction Programme – June 2026 .....	30
Social Care Induction Programme – July 2026 .....	31
Social Care Induction Programme – August 2026.....	32
Social Care Induction Programme – September 2026 .....	33
Social Care Induction Programme – October 2026.....	34
Social Care Induction Programme – November 2026 .....	35
Social Care Induction Programme – December 2026 .....	36
Social Care Induction Programme – January 2027 .....	37
Social Care Induction Programme – February 2027.....	38
Social Care Induction Programme – March 2027.....	39

Social Care Induction Programme – Aims and Objectives - General Health & Safety.....	40
Social Care Induction Programme – Aims and Objectives – Safeguarding Group B .....	41
Social Care Induction Programme – Aims and Objectives – Person Centred Practice .....	41
Social Care Induction Programme – Aims and Objectives – Emergency First Aid .....	42
Social Care Induction Programme – Aims and Objectives – CD&F .....	43
Social Care Induction Programme – Aims and Objectives – Dementia Awareness .....	44
Social Care Induction Programme – Aims and Objectives – Human Development.....	45
Social Care Induction Programme – Aims and Objectives – Introduction to Legislation and Theories .....	45
Introduction to Domestic Abuse .....	46
Health and Social Care Qualifications .....	47
Health and Social Care Qualifications.....	48
Core Qualification; Level 2 .....	48
Level 2 & 3.....	48
Level 4 Preparing for Leadership and Management. ....	48
Learning Outcomes .....	49
Elearning .....	50
Information about participation and engagement on all training courses .....	52
Additional information for colleagues attending training via a virtual platform (e.g. Teams) .....	53
Cwm Taf Social Care Workforce Development Service.....	54
Training Course Registration Form .....	54

# COSHH Awareness - BASIC



## Details

**Time:** 09:30 am – 11:00 am

**Dates and Venue:** See below

**Trainer:** Manual Handling Team

## Aims and objectives

To raise awareness of substance in the workplace that come under COSHH (Control of Substances Hazardous to Health). It will cover legislation, Policies and Safe Practices in the Workplace.

By the end of this module participants will be able to:

- Define the term COSHH.
- Name legislation relating to COSHH 2022.
- Health & Safety at Work Act 1974
- COSHH 2022.
- Management of Health and Safety at Work Regulations 1999.
- Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 1995.

## Target Audience

Those who are involved in the handling of such substances in the workplace.

Cleaning Materials: - Bleaches/Furniture Polish/Washing Tabs & Cleaning Sprays.  
Corrosives.  
Toxics materials.  
Substances that will harm the user.

## Date

05/05/2026

07/07/2026

22/09/2026

26/11/2026

## Venue

Ty Elai

Ty Elai

Ty Elai

Ty Elai

## Booking Instructions

**To book – please complete the booking form attached and email to:**

[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officer:** Catherine Brown **Administrator:** Cheryl Evans

# COSHH Awareness - MANAGERS



## Details

**Time:** 09:30 am – 12:30 pm

**Dates and Venue:** See below

**Trainer:** Manual Handling Team

## Aims and objectives

To raise awareness of substance in the workplace that come under COSHH (Control of Substances Hazardous to Health). It will cover legislation, Policies and Safe Practices in the Workplace and managers will cover Risk Assessment to control of such substances

By the end of this module participants will be able to:

- Define the term COSHH.
- Name legislation relating to COSHH 2002.
- Health & Safety at Work Act 1974
- COSHH 2002.
- Management of Health and Safety at Work Regulations 1999.
- Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 1995.
- .

## Target Audience

Managers who are responsible for those using such substances.

Cleaning Materials: - Bleaches/Furniture Polish/Washing Tabs & Cleaning Sprays.  
Corrosives.  
Toxics materials.  
Substances that will harm the user.

## Date

07/04/2026

02/06/2026

11/08/2026

20/10/2026

## Venue

Ty Elai

Ty Elai

Ty Elai

Ty Elai

## Booking Instructions

**To book – please complete the booking form attached and email to:**

[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officer:** Catherine Brown **Administrator:** Cheryl Evans

# First Aid - Emergency First Aid @ Work (EFAW)



Details
<b>Time:</b> 09:30 am – 4:30 pm
<b>Dates and Venue:</b> See below
<b>Trainer:</b> Manual Handling Team

## Aims and objectives

To deliver first aid at work training to CWM TAFF Social Care work force. Whilst teaching learners also how to deal with a comprehensive range of different illness and emergencies.

By the end of the course the learner will be able to...

- Explain and demonstrate the correct techniques to administer adult rescue breathing to a casualty who is unconscious and not breathing when alone or with a bystander.
- Explain and demonstrate the correct techniques to administer cardiopulmonary resuscitation CPR to a casualty who is unconscious, not breathing and has no circulation when you are alone or with a bystander.
- Explain and demonstrate the control of bleeding on a casualty who has a wound to a part of the body when you are on your own or with a bystander.
- Be able to deal with other common illnesses and injuries including: **Anaphylaxis, Burns, CPR & Defib, Minor Injuries, Wound Management, Diabetes, Epilepsy & NESS**
- Undertake assessed practical exercises to demonstrate their learning.
- Undertake a basic practical test of knowledge.

On successful completion of the training receive a first aid certificate to confirm competence, on successful completion of the course.

Target Audience
Members of staff that need this qualification for annual registration and those how have been designated as the first aider in a low-risk environment.
Attendees will need to be able to knee on the floor when placing someone into the recovery position and when performing CPR & using a training Defibrillator

Date	Venue
08/04/2026	Ty Elai
28/04/2026	Ty Elai
06/05/2026	Ty Elai
03/06/2026	Ty Elai
24/06/2026	Ty Elai
08/07/2026	Ty Elai
22/07/2026	Ty Elai
05/08/2026	Ty Elai
01/09/2026	Ty Elai
14/09/2026	Ty Elai
30/09/2026	Ty Elai
09/10/2026	Ty Elai
29/10/2026	Ty Elai
04/11/2026	Ty Elai
25/11/2026	Ty Elai
12/01/2027	Ty Elai
04/02/2027	Ty Elai
24/02/2027	Ty Elai
04/03/2027	Ty Elai
24/03/2027	Ty Elai

**Booking Instructions**

**To book – please complete the booking form attached and email to:**  
[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officer:** Catherine Brown    **Administrator:** Cheryl Evans

# First Aid – 3 Day First Aid @ Work (FAW)



Details
<b>Time:</b> 09:30 am – 4:30 pm
<b>Dates and Venue:</b> See below
<b>Trainer:</b> Manual Handling Team

## Aims and objectives

To deliver first aid at work training to CWM TAF Social Care work force. Whilst teaching learners also how to deal with a comprehensive range of different illness and emergencies.

By the end of the 3 Day course the learner will be able to....

Explain and demonstrate the correct techniques to administer adult rescue breathing to a casualty who is unconscious and not breathing when alone or with a bystander.

Explain and demonstrate the correct techniques to administer cardiopulmonary resuscitation CPR to a casualty who is unconscious, not breathing and has no circulation when you are alone or with a bystander.

Explain and demonstrate the control of bleeding on a casualty who has a wound to a part of the body when you are on your own or with a bystander.

Be able to deal with other common illnesses and injuries including:

***Anaphylaxis, Asthma, Burns, CPR & Defib, Minor Injuries, Wound Management, Diabetes, Epilepsy & NESS, Fractures & Dislocations, Head & Neck Injuries, Heart Attack, Hyperventilation, Sprins & Strains, Strokes***

Undertake assessed practical exercises to demonstrate their learning.

Undertake a basic practical test of knowledge.

On successful completion of the training receive a first aid certificate to confirm competence, on successful completion of the course.

Target Audience
Members of staff that need this qualification for annual registration and those how have been designated as the first aider in a low-risk environment.
Attendees will need to be able to knee on the floor when placing someone into the recovery position and when preforming CPR & using a training Defibrillator.

Date	Venue
29 <sup>th</sup> , 30 <sup>th</sup> April & 1 <sup>st</sup> May 2026	Ty Elai
27 <sup>th</sup> 28 <sup>th</sup> & 29 <sup>th</sup> May 2026	Ty Elai
1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup> July 2026	Ty Elai
2 <sup>nd</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup> September 2026	Ty Elai
5 <sup>th</sup> , 6 <sup>th</sup> & 7 <sup>th</sup> October 2026	Ty Elai
18 <sup>th</sup> , 19 <sup>th</sup> & 20 <sup>th</sup> November 2026	Ty Elai
27 <sup>th</sup> , 28 <sup>th</sup> & 29 <sup>th</sup> January 2027	Ty Elai
29 <sup>th</sup> , 30 <sup>th</sup> April & 1 <sup>st</sup> May 2026	Ty Elai
27 <sup>th</sup> 28 <sup>th</sup> & 29 <sup>th</sup> May 2026	Ty Elai
1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup> July 2026	Ty Elai

## Booking Instructions

**To book – please complete the booking form attached and email to:**  
[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officer:** Catherine Brown **Administrator:** Cheryl Evans

# First Aid - 2 Day Requalification First Aid @ Work Course (RFAW)



## Details

**Time:** 09:30 am – 4:30 pm

**Dates and Venue:** See below

**Trainer:** Manual Handling Team

## Aims and objectives

To deliver first aid at work training to CWM TAFF Social Care work force. Whilst teaching learners also how to deal with a comprehensive range of different illness and emergencies.

### **By the end of the 2 Day course the learner will be able to....**

Explain and demonstrate the correct techniques to administer adult rescue breathing to a casualty who is unconscious and not breathing when alone or with a bystander.

Explain and demonstrate the correct techniques to administer cardiopulmonary resuscitation CPR to a casualty who is unconscious, not breathing and has no circulation when you are alone or with a bystander.

Explain and demonstrate the control of bleeding on a casualty who has a wound to a part of the body when you are on your own or with a bystander.

Be able to deal with other common illnesses and injuries including: **Anaphylaxis, Asthma, Burns, CPR & Defib, Minor Injuries, Wound Management, Diabetes, Epilepsy & NESS, Fractures & Dislocations, Head & Neck Injuries, Heart Attack, Hyperventilation, Sprins & Strains, Strokes**

Undertake assessed practical exercises to demonstrate their learning.

Undertake a basic practical test of knowledge.

On successful completion of the training receive a first aid certificate to confirm competence, on successful completion of the course.

**The course is for those who hold a current 3 Day FAW course certificate and are within 28 days of the qualification expiring,**

**If there 3 Day FAW certificate has expired, they will need to complete another 3 Day FAW course to regain the FAW qualification.**

## Target Audience

Members of staff that need this qualification for annual registration and those how have been designated as the first aider in a low-risk environment.

Attendees will need to be able to knee on the floor when placing someone into the recovery position and when preforming CPR & using a training Defibrillator

## Date

4<sup>th</sup> – 5<sup>th</sup> June 2026

## Venue

Ty Elai

1<sup>st</sup> – 2<sup>nd</sup> Feb 2027

Ty Elai

## Booking Instructions

**To book – please complete the booking form attached and email to:**

[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officer:** Catherine Brown **Administrator:** Cheryl Evans

# Foster Care - Call Push Rescue (CPR)



## Details

**Time:** 10:30 am – 2:00 pm

**Dates and Venue:** See below

**Trainer:** Manual Handling Team

## Aims and objectives

To ensure that the foster care work force receive specific training covering a range of first aid skills for various different emergencies.

Explain and demonstrate the correct techniques to identify and monitor a breathing but unconscious casualty, by placing said casualty into a recovery position when alone or with a bystander.

Explain and demonstrate the correct techniques to administer adult rescue breathing to a casualty who is unconscious and not breathing when alone or with a bystander.

Explain and demonstrate the correct techniques to administer cardio pulmonary resuscitation CPR to a casualty who is unconscious, not breathing and has no circulation when you are alone or with a bystander.

Demonstrate and practice safe use of AED in a community setting.

Explain and demonstrate the control of bleeding on a casualty who has a wound to a part of the body when you are on your own or with a bystander.

## Target Audience

Foster Carers

## Date

12/05/2026

## Venue

Gelideg, Merthyr Tydfil

12/06/2026

Ty Elai, Room 4

21/09/2026

Gelideg, Merthyr Tydfil

01/10/2026

Ty Elai, Ty Elai

21/01/2027

Gelideg, Merthyr Tydfil

16/02/2027

Ty Elai, Room 4

## Booking Instructions

**To book – please complete the booking form attached and email to:**

[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officer:** Ellie Powell

**Administrator:** Emma Baylis

# Foster Care - Concerns, Complaints and Allegations



## Details

**Time:** 10:00 a.m. – 2:00 p.m.

**Dates and Venue:** See below

**Trainer:** Fostering Network

## Aims and objectives

- Explore the differences between allegation, complaints and concerns.
- Understand the main procedures used in investigating allegations.
- Identify good practice during the allegations process.
- Understand the barriers to clear communication.
- Gain a greater understanding of a foster carers journey through the allegation.
- Discuss ways of minimising the incidence of allegations.
- Explore what support is available.

For foster carers to have a sound understanding of the legislation, policy and practice guidance for managing allegations.

### Target Audience

Foster Carers

### Date

To be confirmed

### Venue

To be confirmed

## Booking Instructions

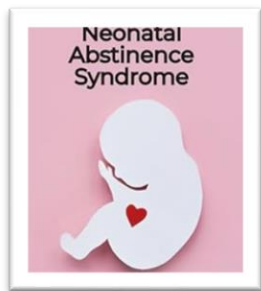
**To book – please complete the booking form attached and email to:**

[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Ellie Powell

**Administrator:** Emma Baylis

# Foster Care - Neonatal Abstinence Syndrome



## Details

**Time:** 10:00 a.m. – 2:00 p.m.

**Dates and Venue:** See below

**Trainer:** AFA Cymru

## Aims and objectives

From this course participants will:

- Understand what neonatal abstinence is.
- The difference in impact between substances and alcohol in pregnancy.
- What point in the pregnancy are substances the most harmful.
- The impact on brain development.
- How to care for the withdrawing child.

Target Audience	Date	Venue
Foster Carers	To be confirmed	To be confirmed

## Booking Instructions

**To book – please complete the booking form attached and email to:**

[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Ellie Powell

**Administrator:** Emma Baylis

# Foster Care – Self Care for Foster Carers



## Details

**Time:** 10:00 a.m. – 2:00 p.m.

**Dates and Venue:** See below

**Trainer** Stuart Khokhar- Accord training and Development

## Aims and objectives

- What Self Care is and how to incorporate it
- The importance of looking after you own self care needs
- Identifying your own triggers and indicators of stress
- The unique pressures and demands of Fostering
- Your motivation – Why did you chose Fostering?
- Avoiding “burn out” and compassion fatigue

### Target Audience

Foster Carers

### Date

To be confirmed

### Venue

To be confirmed

## Booking Instructions

**To book – please complete the booking form attached and email to:**

[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Ellie Powell

**Administrator:** Emma Baylis

# Foster Carer - Safer Caring



## Details

**Time:** 10:00 a.m. – 2:00 p.m.

**Dates and Venue:** See below

**Trainer:** Fostering Network

## Aims and objectives

- Consider the key themes in safer caring.
- Consider the role and status of foster carers.
- Consider adopting a 'risk sensible' not 'risk adverse' approach to safer caring.
- Explore delegated authority.
- Explore risk and harm in the context of fostering.
- Help you to think how to keep your fostering household safe.
- Explore what help is available to you.

For foster carers to have a sound understanding of child protection legislation in Wales and the implications of this legal framework for fostering and identify their role in safeguarding the child in placement.

Target Audience	Date	Venue
Foster Carers	To be confirmed	To be confirmed

## Booking Instructions

**To book – please complete the booking form attached and email to:**  
[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Ellie Powell

**Administrator:** Emma Baylis

# Foster Care - Emergency Paediatric First Aid



## Details

**Time:** 10:00 a.m. – 1:00 p.m.

**Dates and Venue:** See below

**Trainer:** Carl Mahony- First Aid training Wales

## Aims and objectives

By the end of the course you will be able to:

- Understand the role and responsibilities of the paediatric first aider including the contents of a first aid kit.
- Be able to assess an emergency situation and prioritise what action to take.
- Be able to help an infant or child who is unresponsive and not breathing normally.
- Be able to help an infant or child who is unresponsive and breathing normally.
- Be able to help an infant or child who is choking.
- Be able to help an infant or child who is having a seizure.
- Be able to help an infant or child who is bleeding.
- Be able to help an infant or child who is suffering from hypovolaemic shock.

### Target Audience

Foster Carers

### Date

To be confirmed

### Venue

To be confirmed

## Booking Instructions

**To book – please complete the booking form attached and email to:**

[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Ellie Powell

**Administrator:** Emma Baylis

# Foster Care - Fire Awareness for Foster Carers



## Details

**Time:** 10:00 a.m. – 1:00 p.m.

**Dates and Venue:** See below

**Trainer:** Fire Safety Services

## Aims and objectives

- Have an understanding of fire.
- Be able to contribute to the reduction of fire risk in private dwellings designated as a place of work.
- Know the correct fire procedures on discovering a fire and where it is necessary to implement the fire escape plan.
- Be confident in applying good fire prevention in the home both for personal safety and the safety of others.
- Be able to communicate good fire prevention advice to the residents being cared for

### Target Audience

Foster Carers

### Date

To be confirmed

### Venue

To be confirmed

## Booking Instructions

**To book – please complete the booking form attached and email to:**

[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Ellie Powell

**Administrator:** Emma Baylis

# Foster Care - Understanding and Mitigating the Impact of ACEs and Early Life Trauma



## Details

**Time:** 10:00 a.m. – 12:00 p.m.

**Dates and Venue:** See below

**Trainer:** Parenting Special Children

## Aims and objectives

- To raise awareness of the impact of Adverse Childhood Experiences (ACEs) and early life trauma on children’s development and well-being.
  - To deepen understanding of how insecure attachments and early adversity can affect emotional regulation, behaviour, and relationships.
  - To equip participants with practical strategies to provide therapeutic care and support children in their recovery journey.
- By the end of the workshop, participants will:**
- Understand the Impact of ACEs – Gain insight into how early life trauma affects emotional health, and behaviours in children.
  - Recognise Signs and Symptoms – Identify the key indicators of trauma and insecure attachment in children.
  - Explore Therapeutic Care Approaches – Learn practical tools and caregiving strategies to create a safe and nurturing environment for children affected by trauma.
  - Support Healing and Resilience – Develop skills to foster secure attachments, build trust, and help children regulate emotions and develop resilience.

Target Audience
Foster Carers

Date	Venue
To be confirmed	To be confirmed

## Booking Instructions

**To book – please complete the booking form attached and email to:**  
[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Ellie Powell

**Administrator:** Emma Baylis

# Ligature awareness and removal



**Time:** See below

**Dates and Venue:** See below

**Trainer** Tomos Wyn, Ignite Training Ltd

## Aims and objectives

From this course you will:

- Identifying triggers and ligature points
- Understanding how to remove a ligature when suspended or non-suspended
- What to do in “post ligature”
- How to use various ligature tools for different materials
- Explore the different types of ligatures and what can be used as a ligature
- Assist with policy creation around the use and removal of ligatures
- Have an explanation and demonstration of the various ligature tools
- Explore Incident form completion, scene preservation and “Post incident” procedures

Target Audience	Date	Time	Venue
Residential children's staff	02/07/2026	09:30 – 12:30	Ty Elai, Room 1
	13/01/2027	1:00 – 4:00	Ty Elai, Room 1

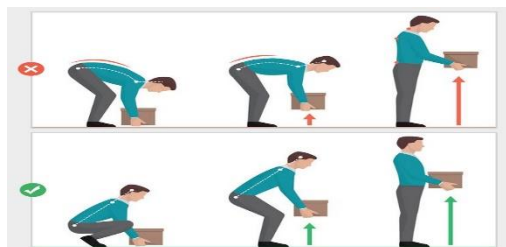
## Booking Instructions

**To book – please complete the booking form attached and email to:**

[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Jenna Hutchings **Administrator:** Emma Baylis

# Manual Handling - All Wales Passport Modules A & B (Inanimate Load Handling)



## Details

**Time:** 09:30 am – 12:30 pm **and** 1:00 pm – 4:00 p.m.

**Dates and Venue:** See below

**Trainer:** Manual Handling Team

## Aims and objectives

To raise awareness of current legislation, Policies and Codes of practice. Along with a basic understanding of spinal anatomy, good back care and ergonomic risk assessment in relation to safer load handling.

### By the end of this module participants will be able to:

- Define the term manual handling.
- Name legislation relating to manual handling i.e. Health and Safety at Work etc Act 1974.
- Management of Health and Safety at Work Regulations 1999.
- Workplace (Health, Safety and Welfare) Regulations 1992.
- Provision and Use of Work Equipment Regulations (PUWER) 1998.
- Lifting Operations Lifting Equipment Regulations (LOLER) 1998.
- Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 1995.
- Health and Safety Miscellaneous Amendments Regulations 2002.
- Understand formal and informal risk assessment of inanimate load handling.
- Recognise safer and unsafe postures in relation to load handling.
- Cite the principles of safer load handling (TILE).
- Identify how these principles can be applied to the moving of large/ awkward loads.
- Safely demonstrate the following techniques.
- Pushing and pulling.
- Lifting a load from different levels.
- Team handling

## Target Audience

Those who are involved in the handling of inanimate loads Boxes/Table/ Chairs/ Files/ Cooking equipment such as saucepans & baking trays loaded with food)  
Also, those who need to attend Passport C.D & F (People Handling) that have not completed Cwm Taf Induction Training.

*Attendees will need to be able to bend and lift objects from different levels: - Floor, Knee & Hip height knee*

Date	Venue
10/04/2026	Ty Elai
06/11/2026	Ty Elai
08/03/2027	Ty Elai

## Booking Instructions

**To book – please complete the booking form attached and email to:**

[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officer:** Catherine Brown **Administrator:** Cheryl Evans

# Manual Handling - All Wales Passport C, D & F



## Details

**Time:** 09:30 am – 4:30 pm

**Dates and Venue:** See below

**Trainer:** Manual Handling Team

## Aims and objectives

This course is for staff that have not completed C, D & F as part of their induction process. The course will cover the three modules which are: -

Module “C” Sitting and Standing. Assisting an individual who is self-mobile or needs assistances from the carer or uses equipment.

Module “D” Bed Mobility. Assisting an individual on a bed with positioning or getting in and out of bed.

Module “F” Hoisting. Assisting an individual with the use of a hoist (Standing, Passive or Tracked) and correcting fitting a sling to the individual in a sitting and laying down position.

## Target Audience

Members of staff that need this qualification to registered or maintain annual registrations and to ensure safe practices in the workplace with people handling.

Attendees will need to be able to kneel down on the floor to fit slings and use other pieces of manual equipment.

## Date

14/04/2026

19/05/2026

14/07/2026

24/09/2026

## Venue

Ty Elai

Ty Elai

Ty Elai

Ty Elai

## Booking Instructions

**To book – please complete the booking form attached and email to:**

[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officer:** Catherine Brown **Administrator:** Cheryl Evans

# Manual Handling - All Wales Passport C, D & F 3 Hour Refresher



Details
<b>Time:</b> See below
<b>Dates and Venue:</b> See below
<b>Trainer:</b> Manual Handling Team

Aims and objectives
<p>This course is for staff that have completed the All-Wales Passport C, D &amp; F and need to refresh skills in the following modules of the passport: -</p> <p>Module “C” Sitting and Standing. Assisting an individual who is self-mobile or needs assistances from the carer or uses equipment.</p> <p>Module “D” Bed Mobility. Assisting an individual on a bed with positioning or getting in and out of bed.</p> <p>Module “F” Hoisting. Assisting an individual with the use of a hoist (Standing, Passive or Tracked) and correcting fitting a sling to the individual in a sitting and laying down position</p>

Target Audience
<p>Members of staff that need this qualification for annual registration and to maintain safe practices in the workplace.</p> <p>Attendees will need to be able to kneel down on the floor to fit slings and use other pieces of manual equipment.</p>

Date	Times	Venue
20/04/2026	9:30 – 12:30	Ty Elai
20/04/2026	1:00 - 4:00	Ty Elai
07/05/2026	9:30 – 12:30	Ty Elai
07/05/2026	1:00 - 4:00	Ty Elai
18/05/2026	9:30 – 12:30	Ty Elai
18/05/2026	1:00 - 4:00	Ty Elai
01/06/2026	9:30 – 12:30	Ty Elai
01/06/2026	1:00 - 4:00	Ty Elai
09/06/2026	9:30 – 12:30	Ty Elai
09/06/2026	1:00 - 4:00	Ty Elai
16/06/2026	9:30 – 12:30	Ty Elai
16/06/2026	1:00 - 4:00	Ty Elai
06/07/2026	9:30 – 12:30	Ty Elai
06/07/2026	1:00 - 4:00	Ty Elai
10/07/2026	9:30 – 12:30	Ty Elai
10/07/2026	1:00 - 4:00	Ty Elai
16/09/2026	9:30 – 12:30	Ty Elai
16/09/2026	1:00 - 4:00	Ty Elai
02/10/2026	9:30 – 12:30	Ty Elai
02/10/2026	1:00 - 4:00	Ty Elai

Booking Instructions
<p><b>To book – please complete the booking form attached and email to:</b>  <a href="mailto:Socialcaretraining@rctcbc.gov.uk">Socialcaretraining@rctcbc.gov.uk</a></p>

**Training Officer:** Catherine Brown **Administrator:** Cheryl Evans

# Professional Curiosity – Thinking Outside the Box – Children’s Services



Details
<b>Time:</b> 09:30 am – 4:30 pm
<b>Dates and Venue:</b> See below
<b>Trainer</b> Dr Martin Vaughan

## Aims and objectives

Review of Lord Laming commendations as contained in the Climbié Report

- Under stand Professional Curiosity
- Information Sharing
- Planning & Preparation – language and cultural issues
- Questioning Structures
- Engaging Children and Families
- Respectfully challenging other Professionals
- Review of Child Practice Reviews
- Post Contact Processes – Appropriate supervision and management

Target Audience	Date	Venue
RCT and Merthyr Childrens Services	To be advised	To be advised

## Booking Instructions

**To book – please complete the booking form attached and email to:**  
[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Jenna Hutchings **Administrator:** Emma Baylis

# Practical Introduction to Childrens Residential Care



## Details

**Time:** 09:30 am – 4:30 pm

**Dates and Venue:** See below

**Trainer:** Laura Parry & Rachel Williams

## Aims and objectives

This induction training will cover the key practical expectations of the employee's role within children's residential care. Information and discussion will include;

- Incident management and reporting
- Risk assessments
- Medication recording
- Daily file records
- Personal plans
- Effective communication with children
- RISCA Compliance

Following this training staff will be equipped with practical skills and knowledge to contribute to and maintain high standards of care for children. The training will include reference to the Regulation and Inspection of Social Care (Wales) Act 2016 (RISCA)

Target Audience	Date	Venue
Residential Childcare Practitioners – RCT Staff Only	6 <sup>th</sup> & 7 <sup>th</sup> May 2026	Ty Elai
	6 <sup>th</sup> & 7 <sup>th</sup> October 2026	Ty Elai
	24 <sup>th</sup> & 25 <sup>th</sup> February 2027	Ty Elai

## Booking Instructions

**To book – please complete the booking form attached and email to:**  
[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officer:** Elle Powell

**Administrator:** Emma Baylis

## Recording, report writing and analysis



### Details

**Time:** 10:00 a.m. – 1:00 p.m.

**Dates and Venue:** See below

**Trainer:** Children's Homes Quality

### Aims and objectives

Keeping effective records on children and the care they receive is an essential part of every residential workers role.

- For staff to understand the regulatory and good practice expectations around recording for children's homes.
- Staff to be clear what should be recorded, why, how and where.
- Staff to be clear about report writing expectations and how to make these effective.
- Staff to understand the principles of child focused recording and how to involve children in recording.
- Staff to understand the relationship between safeguarding and record keeping.
- Staff to understand data protection and GDPR in recording.
- Staff to understand reflection and analysis and how to include this in their recording.
- Staff to explore challenges relating to recording, report writing and analysis, how these can be addressed and tools that can help.

### Target Audience

Residential children's staff

### Date

To be confirmed

### Venue

To be confirmed

### Booking Instructions

**To book – please complete the booking form attached and email to:**

[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Ellie Powell

**Administrator:** Emma Baylis

# Restrictive Physical Intervention



**Time:** 09:30 am – 3:30 pm

**Dates and Venue:** See below

**Trainer** Tomos Wyn, Ignite Training Ltd

## Aims and objectives

- Gain understanding of reasonable force, human rights and Health and Safety obligations.
- Learn the legality around restrictive physical intervention and children's legislation.
- Explanation, demonstration and implementation of medically audited physical intervention techniques that are non-harmful and less restrictive

Staff will need to wear appropriate footwear for this training. Sandals, open toe shoes or crocs are not suitable. Flat closed in shoes are required. Examples would include trainers

### Target Audience

Residential Staff in Childrens Services  
– RCT and Merthyr Tydfil

### Date

30/04/2026

14/10/2026

26/01/2027

### Venue

Room 1 Ty Elai

Room 1 Ty Elai

Room 1 Ty Elai

## Booking Instructions

**To book – please complete the booking form attached and email to:**

[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Ellie Powell

**Administrator:** Emma Baylis

# Restrictive Physical Intervention – Refresher



**Time:** See below

**Dates and Venue:** See below

**Trainer** Tomos Wyn, Ignite Training Ltd

## Aims and objectives

You will have refreshed knowledge on:

- The legality around restrictive physical intervention and children's legislation.
- Understanding of reasonable force, human rights and Health and Safety obligations.
- Explanation, demonstration and implementation of medically audited physical intervention techniques that are non-harmful and less restrictive.

To attend this training course, staff must have attended the full day RPI course, within the last 12 months. Staff will need to wear appropriate footwear for this training. Sandals, open toe shoes or crocs are not suitable. Flat closed in shoes are required. Examples would include trainers

Target Audience	Date	Time	Venue
Residential Staff in Childrens Services – RCT and Merthyr Tydfil	19/06/2026	09:30 – 12:30	Room 1 – Ty Elai
	19/06/2026	13:00 – 16:00	Room 1 – Ty Elai
	23/11/2026	09:30 – 12:30	Room 1 – Ty Elai
	23/11/2026	13:00 – 16:00	Room 1 – Ty Elai
	02/02/2027	09:30 – 12:30	Room 1 – Ty Elai
	02/02/2027	13:00 – 16:00	Room 1 – Ty Elai

## Booking Instructions

**To book – please complete the booking form attached and email to:**

[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Ellie Powell

**Administrator:** Emma Baylis



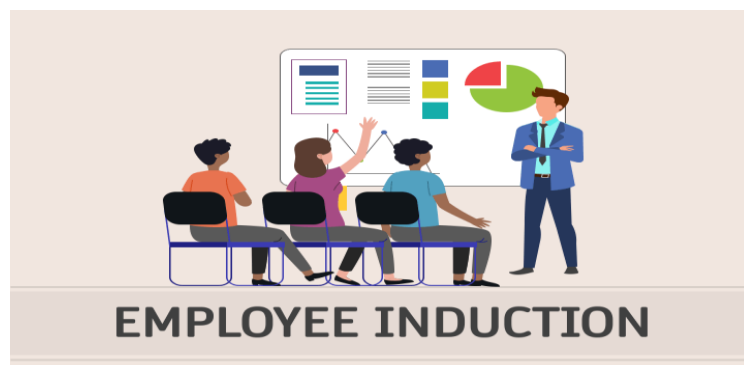
## SOCIAL CARE INDUCTION PROGRAMME

The VQ team continue to work with colleagues at Social Care Wales to establish an induction programme for direct care staff who are brand new to working in the social care setting, or staff moving to a new service.

Aim – To equip new workers in social care with the knowledge required for undertaking their duties.

It is expected that most staff will complete every session in the same programme. This is because many of these sessions are mandatory owing to legislative requirements. However, managers should seek guidance from training team staff if there are any topics that don't seem to be relevant to the job role.

The planned training sessions will provide the knowledge necessary to undertake a new role in a social care setting. The sessions will support much of the knowledge requirements for the All Wales Induction Framework, and support staff through the level 2 Core qualification.



# Social Care Induction Programme – April 2026



Details
<b>Times:</b> See Below
<b>Dates and Venue:</b> See Below

Date	Topic	Time	Venue
16/04/2026	General Health and Safety	9:30 – 12:00	Room 1 – Ty Elai
	M&H A&B	12:30 – 3:00	
	Keeping People Safe (on line learning)	3:00 – 4:30	
17/04/2026	Person Centred Practice/ Child Centred Practice	9:30 – 4:30	Room 1 – Ty Elai
20/04/2026	Safeguarding Group B	9:30 – 4:30	Room 1 – Ty Elai
21/04/2026	Introduction to Domestic Abuse	9:30 – 12:30	Room 1 – Ty Elai
	Dementia Awareness	1:00 – 4:30	
22/04/2025	Emergency First Aid	9:30 – 4:30	Room 1 – Ty Elai
23/04/2026	Complaints (via Teams)	9:30 – 10.30	Room 1 – Ty Elai
	Advocacy	11:00 – 12.30	
	Introduction to Human Development	1.00 – 2.30	
	Legislation and Theory	2:30 – 4.30	
TBC	CD&F Moving and Handling	9:30 – 4:30	Room 4 – Ty Elai

**Aims and Objectives of all the above courses are advertised following Social Care Induction Programme dates**

Booking Instructions
<b>To book – please complete the booking form attached and email to:</b> <a href="mailto:Socialcaretraining@rctcbc.gov.uk">Socialcaretraining@rctcbc.gov.uk</a>

**Training Officers:** Annie Knapton    **Administrator:** Lyndsey Foley

# Social Care Induction Programme – May 2026



Details
<b>Times:</b> See Below
<b>Dates and Venue:</b> See Below

Date	Topic	Time	Venue
14/05/2026	General Health and Safety	9:30 – 12:00	Room 1 – Ty Elai
	M&H A&B	12:30 – 3:00	
	Keeping People Safe (on line learning)	3:00 – 4:30	
15/05/2026	Person Centred Practice/ Child Centred Practice	9:30 – 4:30	Room 1 – Ty Elai
18/05/2026	Safeguarding Group B	9:30 – 4:30	Room 1 – Ty Elai
19/05/2026	Introduction to Domestic Abuse	9:30 – 12:30	Room 1 – Ty Elai
	Dementia Awareness	1:00 – 4:30	
20/05/2026	Emergency First Aid	9:30 – 4:30	Room 1 – Ty Elai
21/05/2026	Complaints (via Teams)	9:30 – 10.30	Room 1 – Ty Elai
	Advocacy	11:00 – 12.30	
	Introduction to Human Development	1.00 – 2.30	
	Legislation and Theory	2:30 – 4.30	
TBC	CD&F Moving and Handling	9:30 – 4:30	Room 4 – Ty Elai

**Aims and Objectives of all the above courses are advertised following Social Care Induction Programme dates**

## Booking Instructions

**To book – please complete the booking form attached and email to:**  
[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Annie Knapton    **Administrator:** Lyndsey Foley

# Social Care Induction Programme – June 2026



Details
<b>Times:</b> See Below
<b>Dates and Venue:</b> See Below

Date	Topic	Time	Venue
11/06/2025	General Health and Safety	9:30 – 12:00	Room 1 – Ty Elai
	M&H A&B	12:30 – 3:00	
	Keeping People Safe (on line learning)	3:00 – 4:30	
12/06/2026	Person Centred Practice/ Child Centred Practice	9:30 – 4:30	Room 1 – Ty Elai
15/06/2026	Safeguarding Group B	9:30 – 4:30	Room 1 – Ty Elai
16/06/2026	Introduction to Domestic Abuse	9:30 – 12:30	Room 1 – Ty Elai
	Dementia Awareness	1:00 – 4:30	
17/06/2026	Emergency First Aid	9:30 – 4:30	Room 1 – Ty Elai
18/06/2026	Complaints (via Teams)	9:30 – 10.30	Room 1 – Ty Elai
	Advocacy	11:00 – 12.30	
	Introduction to Human Development	1.00 – 2.30	
	Legislation and Theory	2:30 – 4.30	
TBC	CD&F Moving and Handling	9:30 – 4:30	Room 4 – Ty Elai

**Aims and Objectives of all the above courses are advertised following Social Care Induction Programme dates**

## Booking Instructions

**To book – please complete the booking form attached and email to:**  
[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Annie Knapton    **Administrator:** Lyndsey Foley

# Social Care Induction Programme – July 2026



Details
<b>Times:</b> See Below
<b>Dates and Venue:</b> See Below

Date	Topic	Time	Venue
09/07/2026	General Health and Safety	9:30 – 12:00	Room 1 – Ty Elai
	M&H A&B	12:30 – 3:00	
	Keeping People Safe (on line learning)	3:00 – 4:30	
10/07/2026	Person Centred Practice/ Child Centred Practice	9:30 – 4:30	Room 1 – Ty Elai
13/07/2026	Safeguarding Group B	9:30 – 4:30	Room 1 – Ty Elai
14/07/2026	Introduction to Domestic Abuse	9:30 – 12:30	Room 1 – Ty Elai
	Dementia Awareness	1:00 – 4:30	
15/07/2026	Emergency First Aid	9:30 – 4:30	Room 1 – Ty Elai
16/07/2026	Complaints (via Teams)	9:30 – 10.30	Room 1 – Ty Elai
	Advocacy	11:00 – 12.30	
	Introduction to Human Development	1.00 – 2.30	
	Legislation and Theory	2:30 – 4.30	
TBC	CD&F Moving and Handling	9:30 – 4:30	Room 4 – Ty Elai

**Aims and Objectives of all the above courses are advertised following Social Care Induction Programme dates**

## Booking Instructions

**To book – please complete the booking form attached and email to:**  
[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Annie Knapton    **Administrator:** Lyndsey Foley

# Social Care Induction Programme – August 2026



Details
<b>Times:</b> See Below
<b>Dates and Venue:</b> See Below

Date	Topic	Time	Venue
13/08/2026	General Health and Safety	9:30 – 12:00	Room 1 – Ty Elai
	M&H A&B	12:30 – 3:00	
	Keeping People Safe (on line learning)	3:00 – 4:30	
14/08/2026	Person Centred Practice/ Child Centred Practice	9:30 – 4:30	Room 1 – Ty Elai
17/08/2026	Safeguarding Group B	9:30 – 4:30	Room 1 – Ty Elai
18/08/2026	Introduction to Domestic Abuse	9:30 – 12:30	Room 1 – Ty Elai
	Dementia Awareness	1:00 – 4:30	
19/08/2026	Emergency First Aid	9:30 – 4:30	Room 1 – Ty Elai
20/08/2026	Complaints (via Teams)	9:30 – 10.30	Room 1 – Ty Elai
	Advocacy	11:00 – 12.30	
	Introduction to Human Development	1.00 – 2.30	
	Legislation and Theory	2:30 – 4.30	
TBC	CD&F Moving and Handling	9:30 – 4:30	Room 4 – Ty Elai

**Aims and Objectives of all the above courses are advertised following Social Care Induction Programme dates**

## Booking Instructions

**To book – please complete the booking form attached and email to:**  
[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Annie Knapton    **Administrator:** Lyndsey Foley

# Social Care Induction Programme – September 2026



Details
<b>Times:</b> See Below
<b>Dates and Venue:</b> See Below

Date	Topic	Time	Venue
17/09/2026	General Health and Safety	9:30 – 12:00	Room 1 – Ty Elai
	M&H A&B	12:30 – 3:00	
	Keeping People Safe (on line learning)	3:00 – 4:30	
17/09/2026	Person Centred Practice/ Child Centred Practice	9:30 – 4:30	Room 1 – Ty Elai
21/09/2026	Safeguarding Group B	9:30 – 4:30	Room 1 – Ty Elai
22/09/2026	Introduction to Domestic Abuse	9:30 – 12:30	Room 1 – Ty Elai
	Dementia Awareness	1:00 – 4:30	
23/09/2026	Emergency First Aid	9:30 – 4:30	Room 1 – Ty Elai
24/09/2026	Complaints (via Teams)	9:30 – 10.30	Room 1 – Ty Elai
	Advocacy	11:00 – 12.30	
	Introduction to Human Development	1.00 – 2.30	
	Legislation and Theory	2:30 – 4.30	
TBC	CD&F Moving and Handling	9:30 – 4:30	Room 4 – Ty Elai

**Aims and Objectives of all the above courses are advertised following Social Care Induction Programme dates**

## Booking Instructions

**To book – please complete the booking form attached and email to:**  
[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Annie Knapton    **Administrator:** Lyndsey Foley

# Social Care Induction Programme – October 2026



Details
<b>Times:</b> See Below
<b>Dates and Venue:</b> See Below

Date	Topic	Time	Venue
15/10/2026	General Health and Safety	9:30 – 12:00	Room 1 – Ty Elai
	M&H A&B	12:30 – 3:00	
	Keeping People Safe (on line learning)	3:00 – 4:30	
16/10/2026	Person Centred Practice/ Child Centred Practice	9:30 – 4:30	Room 1 – Ty Elai
19/10/2026	Safeguarding Group B	9:30 – 4:30	Room 1 – Ty Elai
20/10/2026	Introduction to Domestic Abuse	9:30 – 12:30	Room 1 – Ty Elai
	Dementia Awareness	1:00 – 4:30	
21/10/2026	Emergency First Aid	9:30 – 4:30	Room 1 – Ty Elai
22/10/2026	Complaints (via Teams)	9:30 – 10.30	Room 1 – Ty Elai
	Advocacy	11:00 – 12.30	
	Introduction to Human Development	1.00 – 2.30	
	Legislation and Theory	2:30 – 4.30	
TBC	CD&F Moving and Handling	9:30 – 4:30	Room 4 – Ty Elai

**Aims and Objectives of all the above courses are advertised following Social Care Induction Programme dates**

### Booking Instructions

**To book – please complete the booking form attached and email to:**  
[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Annie Knapton    **Administrator:** Lyndsey Foley

# Social Care Induction Programme – November 2026



Details
<b>Times:</b> See Below
<b>Dates and Venue:</b> See Below

Date	Topic	Time	Venue
12/11/2026	General Health and Safety	9:30 – 12:00	Room 1 – Ty Elai
	M&H A&B	12:30 – 3:00	
	Keeping People Safe (on line learning)	3:00 – 4:30	
13/11/2026	Person Centred Practice/ Child Centred Practice	9:30 – 4:30	Room 1 – Ty Elai
16/11/2026	Safeguarding Group B	9:30 – 4:30	Room 1 – Ty Elai
17/11/2026	Introduction to Domestic Abuse	9:30 – 12:30	Room 1 – Ty Elai
	Dementia Awareness	1:00 – 4:30	
18/11/2026	Emergency First Aid	9:30 – 4:30	Room 1 – Ty Elai
19/11/2026	Complaints (via Teams)	9:30 – 10.30	Room 1 – Ty Elai
	Advocacy	11:00 – 12.30	
	Introduction to Human Development	1.00 – 2.30	
	Legislation and Theory	2:30 – 4.30	
TBC	CD&F Moving and Handling	9:30 – 4:30	Room 4 – Ty Elai

**Aims and Objectives of all the above courses are advertised following Social Care Induction Programme dates**

## Booking Instructions

**To book – please complete the booking form attached and email to:**  
[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Annie Knapton    **Administrator:** Lyndsey Foley

# Social Care Induction Programme – December 2026



Details
<b>Times:</b> See Below
<b>Dates and Venue:</b> See Below

Date	Topic	Time	Venue
03/12/2026	General Health and Safety	9:30 – 12:00	Room 1 – Ty Elai
	M&H A&B	12:30 – 3:00	
	Keeping People Safe (on line learning)	3:00 – 4:30	
04/12/2026	Person Centred Practice/ Child Centred Practice	9:30 – 4:30	Room 1 – Ty Elai
07/12/2026	Safeguarding Group B	9:30 – 4:30	Room 1 – Ty Elai
08/12/2026	Introduction to Domestic Abuse	9:30 – 12:30	Room 1 – Ty Elai
	Dementia Awareness	1:00 – 4:30	
09/12/2026	Emergency First Aid	9:30 – 4:30	Room 1 – Ty Elai
10/12/2026	Complaints (via Teams)	9:30 – 10.30	Room 1 – Ty Elai
	Advocacy	11:00 – 12.30	
	Introduction to Human Development	1.00 – 2.30	
	Legislation and Theory	2:30 – 4.30	
TBC	CD&F Moving and Handling	9:30 – 4:30	Room 4 – Ty Elai

**Aims and Objectives of all the above courses are advertised following Social Care Induction Programme dates**

## Booking Instructions

**To book – please complete the booking form attached and email to:**  
[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Annie Knapton    **Administrator:** Lyndsey Foley

# Social Care Induction Programme – January 2027



Details
<b>Times:</b> See Below
<b>Dates and Venue:</b> See Below

Date	Topic	Time	Venue
14/01/2027	General Health and Safety	9:30 – 12:00	Room 1 – Ty Elai
	M&H A&B	12:30 – 3:00	
	Keeping People Safe (on line learning)	3:00 – 4:30	
15/01/2027	Person Centred Practice/ Child Centred Practice	9:30 – 4:30	Room 1 – Ty Elai
18/01/2027	Safeguarding Group B	9:30 – 4:30	Room 1 – Ty Elai
19/01/2027	Introduction to Domestic Abuse	9:30 – 12:30	Room 1 – Ty Elai
	Dementia Awareness	1:00 – 4:30	
20/01/2027	Emergency First Aid	9:30 – 4:30	Room 1 – Ty Elai
21/01/2027	Complaints (via Teams)	9:30 – 10.30	Room 1 – Ty Elai
	Advocacy	11:00 – 12.30	
	Introduction to Human Development	1.00 – 2.30	
	Legislation and Theory	2:30 – 4.30	
TBC	CD&F Moving and Handling	9:30 – 4:30	Room 4 – Ty Elai

**Aims and Objectives of all the above courses are advertised following Social Care Induction Programme dates**

Booking Instructions
<b>To book – please complete the booking form attached and email to:</b> <a href="mailto:Socialcaretraining@rctcbc.gov.uk">Socialcaretraining@rctcbc.gov.uk</a>

**Training Officers:** Annie Knapton    **Administrator:** Lyndsey Foley

# Social Care Induction Programme – February 2027



Details
<b>Times:</b> See Below
<b>Dates and Venue:</b> See Below

Date	Topic	Time	Venue
11/02/2027	General Health and Safety	9:30 – 12:00	Room 1 – Ty Elai
	M&H A&B	12:30 – 3:00	
	Keeping People Safe (on line learning)	3:00 – 4:30	
12/02/2027	Person Centred Practice/ Child Centred Practice	9:30 – 4:30	Room 1 – Ty Elai
15/02/2027	Safeguarding Group B	9:30 – 4:30	Room 1 – Ty Elai
16/02/2027	Introduction to Domestic Abuse	9:30 – 12:30	Room 1 – Ty Elai
	Dementia Awareness	1:00 – 4:30	
17/02/2027	Emergency First Aid	9:30 – 4:30	Room 1 – Ty Elai
18/02/2027	Complaints (via Teams)	9:30 – 10.30	Room 1 – Ty Elai
	Advocacy	11:00 – 12.30	
	Introduction to Human Development	1.00 – 2.30	
	Legislation and Theory	2:30 – 4.30	
TBC	CD&F Moving and Handling	9:30 – 4:30	Room 4 – Ty Elai

**Aims and Objectives of all the above courses are advertised following Social Care Induction Programme dates**

## Booking Instructions

**To book – please complete the booking form attached and email to:**  
[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Annie Knapton    **Administrator:** Lyndsey Foley

# Social Care Induction Programme – March 2027



Details
<b>Times:</b> See Below
<b>Dates and Venue:</b> See Below

Date	Topic	Time	Venue
11/03/2027	General Health and Safety	9:30 – 12:00	Room 1 – Ty Elai
	M&H A&B	12:30 – 3:00	
	Keeping People Safe (on line learning)	3:00 – 4:30	
12/03/2027	Person Centred Practice/ Child Centred Practice	9:30 – 4:30	Room 1 – Ty Elai
15/03/2027	Safeguarding Group B	9:30 – 4:30	Room 1 – Ty Elai
16/03/2027	Introduction to Domestic Abuse	9:30 – 12:30	Room 1 – Ty Elai
	Dementia Awareness	1:00 – 4:30	
17/03/2027	Emergency First Aid	9:30 – 4:30	Room 1 – Ty Elai
18/03/2027	Complaints (via Teams)	9:30 – 10.30	Room 1 – Ty Elai
	Advocacy	11:00 – 12.30	
	Introduction to Human Development	1.00 – 2.30	
	Legislation and Theory	2:30 – 4.30	
TBC	CD&F Moving and Handling	9:30 – 4:30	Room 4 – Ty Elai

**Aims and Objectives of all the above courses are advertised following Social Care Induction Programme dates**

## Booking Instructions

**To book – please complete the booking form attached and email to:**  
[Socialcaretraining@rctcbc.gov.uk](mailto:Socialcaretraining@rctcbc.gov.uk)

**Training Officers:** Annie Knapton    **Administrator:** Lyndsey Foley

# Social Care Induction Programme – Aims and Objectives - General Health & Safety



Details
<p><b>Dates, Times and Venue are advertised above within the Social Care Induction Programme</b></p> <p><b>NB The sessions cannot be booked individually as they are part of an induction programme</b></p>

Topic	General Health & Safety
<b>Aims and Objectives</b>	<p><b><u>Aim:</u></b> To raise the level of awareness, understanding and importance of health and safety in the workplace.</p> <p><b><u>Objectives:</u></b> To provide participants with basic knowledge of:</p> <ul style="list-style-type: none"> <li>• The divisions and their own health and safety responsibilities.</li> <li>• The hazards associated with their workplace and work activities.</li> <li>• The procedures to be adopted in controlling those hazards and minimising the risk.</li> </ul> <p><b><u>A&amp;B</u></b></p> <p><b><u>Aim:</u></b> To ensure that candidates are aware of risks involved in the manual handling of inanimate loads.</p> <p>To advise candidates on the correct methods and techniques to reduce the risks arising from manual handling operations.</p> <p><b><u>Objectives:</u></b> By the end of the course candidates will be able to:-</p> <ul style="list-style-type: none"> <li>• Identify key pieces of legislation relevant to manual handling and its application.</li> <li>• Give a basic definition describing</li> <li>• “What is meant by the term manual handling”</li> <li>• Acknowledge the physical cost of poor load management.</li> <li>• Describe the basic structure of the spine and its function and be able to apply this knowledge during lifting of inanimate loads.</li> <li>• Identify specific manual handling tasks that require a TILE assessment and record/report.</li> <li>• Explain the basic process of a Risk Assessment and how to apply it.</li> </ul>

## Social Care Induction Programme – Aims and Objectives – Safeguarding Group B



**Details**  
**Dates, Times and Venue are advertised above within the Social Care Induction Programme**

<b>Topic</b>	<b>Safeguarding Group B</b>
<b>Aims and Objectives</b>	<p><b><u>Learning Outcomes:</u></b></p> <ul style="list-style-type: none"> <li>• Know own role in relation to safeguarding <u>adults at risk</u> and children/young people from harm, abuse and neglect</li> <li>• Understand how individuals are protected from harm, abuse and neglect</li> <li>• Know how to recognise different types of harm, abuse and neglect</li> <li>• Know the barriers to referrals</li> </ul>

## Social Care Induction Programme – Aims and Objectives – Person Centred Practice



**Details**  
**Dates, Times and Venue are advertised above within the Social Care Induction Programme**  
**NB The sessions cannot be booked individually as they are part of an induction programme**

<b>Topic</b>	<b>Person Centred Practice</b>
<b>Aims and Objectives</b>	<p><b><u>Learning Outcomes:</u></b></p> <ul style="list-style-type: none"> <li>• Understand the application of person centred practice</li> <li>• Understand the principles of Adult health and social care</li> <li>• Understand the context of wellbeing for individuals</li> </ul> <p><b><i>This session is for both Adult workers and Childrens workers</i></b></p>

# Social Care Induction Programme – Aims and Objectives – Emergency First Aid



**Details**  
**Dates, Times and Venue are advertised above within the Social Care Induction Programme**  
**NB The sessions cannot be booked individually as they are part of an induction programme**

Topic	Emergency First Aid
<b>Aims and Objectives</b>	<p><b><u>Aim:</u></b></p> <p>To ensure that the Cwm Taff social care workforce receive specific training covering a comprehensive range of first aid skills for various different emergencies.</p> <p><b><u>Objectives:</u></b></p> <p>Explain and demonstrate the correct techniques to identify and monitor a breathing but unconscious casualty, by placing said casualty into a recovery position when alone or with a bystander.</p> <p>Explain and demonstrate the correct techniques to administer adult rescue breathing to a casualty who is unconscious and not breathing when alone or with a bystander.</p> <p>Explain and demonstrate the correct techniques to administer cardio pulmonary resuscitation CPR to a casualty who is unconscious, not breathing and has no circulation when you are alone or with a bystander.</p> <p>Demonstrate and practice safe use of AED in a community setting</p> <p>Explain and demonstrate the control of bleeding on a casualty who has a wound to a part of the body when you are on your own or with a bystander.</p> <p>Be able to deal with other common illnesses and injuries including:</p> <ul style="list-style-type: none"> <li>• Angina</li> <li>• Asthma/Hyperventilation</li> <li>• Diabetes</li> <li>• Epilepsy</li> <li>• Lacerations/Fractures</li> </ul> <p>All candidates must attend the full six hours of contact training and be physically able to participate in the practical elements of the course</p> <p>On successful completion of the training receive a basic first aid certificate to confirm competence, on successful completion of the course. This Certificate will be valid for 3 years. However, the Health and Safety Executive highly recommend that all attendees complete a yearly basic skills update. (BSU)</p> <p>RCT policy states that all staff with EFAW, FAW qualification must attend a BSU.</p>

# Social Care Induction Programme – Aims and Objectives – CD&F



**Details**  
**Dates, Times and Venue are advertised above within the Social Care Induction Programme**  
**NB The sessions cannot be booked individually as they are part of an induction programme**

Topic	CD&F
<b>Aims and Objectives</b>	<p><b><u>Aims:</u></b></p> <p>To make candidates aware of the risks involved in the manual Handling of clients and advise on safe methods and techniques that can be used to reduce those risks arising from such manual handling operations.</p> <p><b><u>Objectives:</u></b></p> <ul style="list-style-type: none"> <li>• Legislation and regulations involved in Moving and Handling</li> <li>• Theory of Risk assessments and their use in Moving Handling</li> <li>• Principles involved in Moving &amp; Handling of inanimate loads and clients</li> <li>• Principles involved in mobility and transfers of clients</li> <li>• Practical techniques in Manual Handling of clients</li> <li>• Practical techniques in the use of handling equipment including ancillary manual handling equipment Passive Hoists, Active Hoists &amp; Bath Hoists</li> </ul>

# Social Care Induction Programme – Aims and Objectives – Dementia Awareness



**Details**  
**Dates, Times and Venue are advertised above within the Social Care Induction Programme**  
**NB The sessions cannot be booked individually as they are part of an induction programme**

<b>Topic</b>	<b>Dementia Awareness</b>
<b>Aims and Objectives</b>	<p><b><u>Aim:</u></b></p> <p>To provide an overview of wellbeing in dementia care. To explore themes from the Older Person’s Commissioner’s report and her subsequent requirements for action. To consider the practical steps that staff teams will need to take in order to comply with the Social Services and Wellbeing (Wales) Act 2014.</p> <p>By the end of the workshop attendees will have explored the following topics:</p> <ul style="list-style-type: none"> <li>• Feedback from the OPC report ‘A place to call home’</li> <li>• 5 principles of SSWBA (Wales) 2014 and how these relate to dementia care</li> <li>• Understand what the word 'dementia' means</li> <li>• Have knowledge of different types of dementia</li> <li>• Signposting to develop understanding about symptoms and causes</li> <li>• Understand that communication and activity must be tailored to meet individual experience and cognitive ability</li> <li>• Take part in an exercise to experience the nature of frustration</li> <li>• Appreciate that feelings matter most</li> <li>• Acknowledge that all behaviour has meaning</li> <li>• Consider ‘distressed reactions’ in dementia care and explore what lies behind them</li> <li>• Explore the 5 principles of psychological need as identified by Tom Kitwood</li> </ul>

## Social Care Induction Programme – Aims and Objectives – Human Development



Details
<p><b>Dates, Times and Venue are advertised above within the Social Care Induction Programme</b></p> <p><b>NB The sessions cannot be booked individually as they are part of an induction programme</b></p>

Topic	Human Development
<b>Aims and Objectives</b>	<p><b><u>Aim:</u></b></p> <ul style="list-style-type: none"> <li>To have an introduction to factors that can affect the health and wellbeing of individuals</li> <li>To have an introduction to Erikson's Model of Human development (1950) entitled "The Eight Stages of Man"</li> <li>To have an introduction to Attachment Theory and how it can affect the child and also the adult.</li> <li>To have an introduction to A.C.E.S (Adverse Childhood Experiences) and how these impact into adulthood</li> </ul> <p>This is new to the induction programme and is in response to the new All Wales Induction Framework</p>

## Social Care Induction Programme – Aims and Objectives – Introduction to Legislation and Theories



Details
<p><b>Dates, Times and Venue are advertised above within the Social Care Induction Programme</b></p> <p><b>NB The sessions cannot be booked individually as they are part of an induction programme</b></p>

Topic	Introduction to Legislation and Theories
<b>Aims and Objectives</b>	<p><b><u>Aim:</u></b></p> <p>To raise participants awareness of the legislation and theories which governs and impacts on Social Care</p> <p><b><u>Objectives:</u></b></p> <ul style="list-style-type: none"> <li>Examples of specific recent legislation: keeping up to date</li> <li>Understanding legally "safe practice"</li> <li>To understand what is a theory or model</li> <li>To understand how to use theory in everyday practice</li> </ul>

# Introduction to Domestic Abuse



**Details**  
**Dates, Times and Venue are advertised above within the Social Care Induction Programme**

<b>Topic</b>	<b>Introduction to Legislation and Theories</b>
<b>Aims and Objectives</b>	<p><b>Aims &amp; Objectives</b></p> <p>To have a better understanding o domestic abuse and the need for multi-agency working.</p> <ul style="list-style-type: none"><li>• To understand domestic abuse and the different behaviour</li><li>• To be able to identify domestic abuse, abuse behaviours within relationships</li><li>• To be able to identify warning signs of domestic abuse in relationships</li><li>• To understand the impact of domestic abuse</li><li>• To understand who has the responsibility to complete MARAC, and have the ability to do so.</li><li>• To be aware of the support that can be provided for those affected by domestic abuse within the geographical area.</li></ul>



## Health and Social Care Qualifications



---

## Health and Social Care Qualifications



### Core Qualification; Level 2

This is a knowledge qualification and is designed for individuals who work, or who want to work, in the health and social care sector. This qualification covers the fundamental knowledge of the understanding of the All-Wales Induction framework (AWIF)

The contents cover:

- The principles and values of health and social care
- Health and well being
- Professional Practice as a health and social care worker
- Safeguarding individuals
- Health and safety in health and social care.

The learner will be expected to attend and induction and 5 teaching sessions based on the topics above and then complete 1 Online Externally assessed Multiple choice test, to meet all the requirements of the Core Qualification.

Health and Social care Practice Qualification Adults or Children and Young people pathways.

### Level 2 & 3

- This Qualification is practice based and assesses learners knowledge and practice.
- It is designed for learners in work based learning. The qualification will assess candidates' knowledge and practice through their work.
- This Qualification is required for candidates to work in specific job roles within health and Social care sector, as set out in the Social Care Wales Qualification framework for social care and child Care.
- The learner will be internally assessed through a series of assessment activities e.g. structured tasks, portfolio of evidence, (includes observation of practice) discussions and learning log/journal.
- The ultimate goal of assessment is to provide a valid tool for confirming that a candidate is competent to practice and contribute to enhancing the personal well-being outcomes of individuals and their families/carers.

### Level 4 Preparing for Leadership and Management.

This qualification is knowledge-based and designed for candidates who are aspiring managers but are not yet in a leadership and management role within the Health and Social Care sector. It is suitable for the following:

- Candidates who have successfully completed a Level 2 Health and Social Care, or a recognised equivalent

- Candidates who have successfully completed Level 3 Health and Social Care: Practice (Adults), or a recognised equivalent
- Candidates who have successfully completed Level 3 Health and Social Care: Practice (Children and Young People), or a recognised equivalent

### Learning Outcomes

- Understand a range of leadership and management concepts, theories and techniques.
- Understand different leadership and management styles and how these influence practice within services
- Understand how to lead person/child-centred approaches in practice.
- Work as effective and independent learners, and as critical and reflective thinkers to make informed judgements which includes using and interpreting data.
- Have an awareness of how to lead, manage and improve service within health and social care.

### Leadership and management of Health and Social Care-Practice level 5

This qualification is practice-based for those with experience in a leadership or management role within the Health and Social Care sector, who meet additional regulatory requirements which apply to some work settings.

Candidates will need to hold the Step up to Management program or the Level 4 Preparing for leadership and management in Health and Social care.

***Any queries in relation to the qualification content please email: Dawn Moulden/Paul Aubrey [Dawn.moulden@rctcbc.gov.uk](mailto:Dawn.moulden@rctcbc.gov.uk) [Paul.d.aubrey@rctcbc.gov.uk](mailto:Paul.d.aubrey@rctcbc.gov.uk)***

## Elearning

Topic	Cost	Digital link	Extra information
Type 2 Diabetes (by Pocket Medic)	Free	<a href="https://medic.video/w-type2">https://medic.video/w-type2</a>	These resources are primarily designed for people who are coping with their own diagnosed health conditions to further their knowledge. These films can be used as additional information to advice provided by UHB colleagues - Contact Ceri Jones if you need assistance in respect of particular individuals: <a href="mailto:ceri.jones9@wales.nhs.uk">ceri.jones9@wales.nhs.uk</a>
Infection Control (by Social Care Institute of Excellence (SCIE))	Free	<a href="#">Infection prevention and control   Social Care Wales</a>	This H&S course should not be completed in isolation from a care setting's infection control policy, managerial risk assessment and staff observance of identified control measures. Please note SCIE covers England – Some of the information regarding regulatory bodies & law may be different (Eg CQC in England, but CIW in Wales, Care Act 2014 in England, SSWBA (Wales 2014 in Wales). However, broad guidance in respect of infection control work practices such as handwashing will be the same. Please follow your organisation's risk assessment about current expected infection control practices re PPE. These may be subject to change, pending WG guidance. Your manager can advise about current expectations.
Lymphoedema (by Pocket Medic)	Free	<a href="https://pocketmedic.uk/lymph/">https://pocketmedic.uk/lymph/</a>	These resources are primarily designed for people who are coping with their own diagnosed health conditions to further their knowledge. These films can be used as additional information to advice provided by UHB colleagues. Contact Michelle Fishbourne if you need assistance in respect of particular individuals - <a href="mailto:Michelle.Fishbourne@wales.nhs.uk">&lt;Michelle.Fishbourne@wales.nhs.uk&gt;</a>
Medication administration – devised by HEIW	Free	<a href="https://ytydysqu.heiw.wales">https://ytydysqu.heiw.wales</a>	This H&S course should not be completed in isolation from a care setting's medication policy, effective shadowing arrangements, competency sign off and supervision. There are 3 HEIW managerial documents attached to this e-learning package that need action, in addition to the e-learning.
Motor Neurone Disease (by Melanie Andrews, MNDA)	Free	OLCreate: MNDA CWM MND Association's Care Worker's Module (open.edu)	
How to introduce one page profiles into care homes (by Helen Sanderson Associates)	Free	How to introduce one-page profiles in care homes - HSA Online Learning	You can access this learning via the Helen Sanderson Associates website. The learning is presented via a youtube film.
Urinary Tract Infection (bv Darrin Powell, CTMUHB Bladder and Bowel Health)	Free	<a href="https://rise.articulate.com/share/0UxY6MWK24YIMBOQRe82SOjsC2GaCT71">https://rise.articulate.com/share/0UxY6MWK24YIMBOQRe82SOjsC2GaCT71</a>	

Wellbeing and mental health (by Pocket Medic)	Free	<a href="https://pocketmedic.uk/wellbeing-health/">https://pocketmedic.uk/wellbeing-health/</a>	These resources are primarily designed for people who are coping with their own diagnosed health conditions to further their knowledge. If you need assistance with your mental health, contact your GP or ask your employer about any support that is available in your workplace.
Wound Care (Pressure Ulcer) (by Kirsty Mahoney, WWIC)	Free	Wound Care Education for the Health and Care Workforce - elearning for healthcare (e-lfh.org.uk)	You will need to register for an account to take part in this learning.

---

## Information about participation and engagement on all training courses



In order to ensure that everyone has an enjoyable and worthwhile time whilst on our training courses, the Cwm Taf Social Care Workforce Development Partnership has developed a learning agreement which underpins SCW code of conduct for employees.

We'd find it really helpful if managers could let staff know about these expectations before they are sent on our courses.

Participants on SCWDP funded courses agree to:

**Stay for the duration of the session** – The length of the course is agreed prior to advert.

**Good Punctuality** – please arrive in good time before the start of the course, arriving back from breaks at the agreed time.

**Confidentiality** – All information that is shared in the session stays inside the training room. This is particularly important if individuals are mentioned. However, it is also important if training participants share personal information about themselves.

To ensure that we are acting in accordance with Safeguarding procedures, if a participant shares information of a grave or serious nature, they must understand that it is the trainer's responsibility to pass this information on.

**Respectful conduct** – It is part of the social care worker's code of conduct to treat other people with respect and dignity, including other participants on training. When differences of opinion arise, it is important to be respectful of other people's points of view. Respectful behaviour includes:

- Speaking one at a time
- Ensuring that quieter members of the group have an equal chance to participate
- Using language that conveys tolerance and respect.
- Ensuring that mobile phones are switched off and text messages are not sent or received (subject to negotiation in exceptional circumstances)

This list is not exhaustive and may be added to throughout the day. Participants are encouraged to add to this list.

## Additional information for colleagues attending training via a virtual platform (e.g. Teams)

- Any MS Teams meeting / training that has been organised by Cwm Taf Social Care Workforce Development Service is intended for authorised participants only. In order to comply with the Council's Teams policy, external participants must not record the meeting or take screenshots by any means, or use transcription tools, screen readers, or other apps that automatically capture meeting content. If you require accessibility support, please contact the organiser in advance so appropriate arrangements can be made.
- You may have been sent pre-course materials, please read these documents to prepare for the session.
- Please join from a functioning electronic device such as laptop or PC and familiarise yourself with the training platform prior to the event.
- Please join the training 15 minutes prior to the start of the course so that any technical challenges can be resolved.
- Please join using the link sent via email by the course administrator.
- Take account of confidentiality issues – if you are accessing from a care setting blur your background so that individuals and their private details are not visible.
- When you join the training, please put your name, role and care setting in the chat. The name entered should match any SCW registration. If more than one person is accessing from a shared device, we need this information for all participants attending.
- Please be aware that all details about who has accessed, duration of call and chat participation are logged automatically by the teams app. We use this information to inform our attendance records. It is really important that you advise us at the start of the session if more than one person is sharing a device.
- Make sure that your camera is on throughout the session and place your microphone on mute, unless requested otherwise (such as during group sessions). This ensures there are fewer distracting background noises for all participants.
- The trainer will outline any other general housekeeping rules around virtual etiquette, at the beginning of the session.
- The trainer will explain how introductions will be made either verbally or via the 'chat' facility.
- Please 'join in', active participation is vital to a successful learning experience.
- Use the chat or Raise Hand function to pose any questions to the trainer.

## Gwasanaeth Datblygu Gweithlu Gofal Cymdeithasol Cwm Taf

Ffurflen Gofrestru am Gwrs Hyfforddiant

Cwm Taf Social Care Workforce Development Service

Training Course Registration Form

<b>Teitl y cwrs /</b> <b>Course Title:</b>		<b>Dyddiad /</b> <b>Date:</b>	
---	--	----------------------------------	--

Enw / Name	Teitl y swydd / Job Title	E-bost / E-mail:	Rheolwr Llinell / Line Manager

Awdurdodwyd gan / Authorised by:			
<b>Enw /</b> <b>Name:</b>		<b>Teitl y swydd /</b> <b>Job Title</b>	<b>Cyflogwr /</b> <b>Employer:</b>
<b>E-bost /</b> <b>E-mail:</b>		<b>Rhif ffôn /</b> <b>Telephone No:</b>	

Anfonwch yn ôl i / Please return to
<p><b>Gwasanaeth Datblygu'r Gweithlu Gofal Cymdeithasol Cwm Taf</b>, Tŷ Elai, Dwyrain Dinas Isaf, Trewiliam, Tonypany, CF40 1NY  <b>Cwm Taf Social Care Workforce Development Service</b> Ty Elai, Dinas Isaf East, Williamstown, Tonypany CF40 1NY</p> <p><b>Ffon / Tel:</b> 01443 281444  <b>E-bost / E-mail:</b> <a href="mailto:SocialCareTraining@rctcbc.gov.uk">SocialCareTraining@rctcbc.gov.uk</a></p>