

# Heat & Save

## Evidence required for Energy Grant Application

### **FINANCIAL EVIDENCE: Please supply the following income evidence for all household members (as required);**

- Wages – 3 months or 5 weeks of wage slips
- Pension (state or occupational and private pensions) – supply a recent letter confirming the amount you receive
- Department of Works & Pensions income i.e. disability living allowance, pension credit, universal credit– proof of the most recent DWP award letter or a bank statement showing payments
- Student loans – confirmation of loan amount and repayments
- Cash in Lieu of coal payments – copy of amounts received
- Child benefit or any maintenance payments – copy of award letter
- Proof of mortgage or rent payments– Either from bank statement, mortgage letter or rental book/tenancy agreement
- Proof of any savings including ISAs, bank or building societies, post office accounts, annuity payments, stocks and shares, premium bonds and National Savings & Investments– a recent bank statement or balance/valuation letter
  
- Bank statements for current accounts (3 monthly) – only needs to be provided when income is paid direct into bank to verify income, if not supplying wages slips or other evidence as listed above
  
- Property – if other property is owned other than the one you live in as your main place of residence please provide evidence of a recent valuation and any mortgage amount remaining (if applicable)

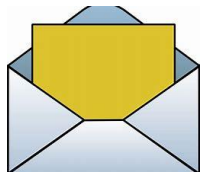
**AND any other income you receive that is not listed above**

\* Evidence provided should be dated within the last month, unless agreed by Heat & Save Team

**HEALTH CONDITIONS:** If anyone in your household has any of the following illnesses please provide confirmation in the form of either a diagnosis letter, a clinic appointment or GP verification;

- i. Aged 85 and over
- ii. Children under 5 and pregnant mothers
- iii. Respiratory disease (COPD, asthma)
- iv. Cardiovascular disease (e.g. ischaemic heart disease, cerebrovascular disease)
- v. Moderate to severe mental illness (e.g. schizophrenia, bipolar disorder)
- vi. Substance misusers
- vii. Dementia
- viii. Neurobiological and related diseases (e.g. fibromyalgia, ME)
- ix. Terminal illness - Cancer
- x. Limited mobility
- xi. Haemoglobinopathies (sickle cell disease, thalassaemia)
- xii. Severe learning disabilities
- xiii. Autoimmune and immunodeficiency diseases (e.g. Lupus, MS, diabetes, HIV)

#### HOW TO SUBMIT YOUR EVIDENCE TO SUPPORT YOUR APPLICATION



Post or hand in to us at:

Heat & Save Team, Floor 2  
Sardis House, Sardis Road  
Pontypridd. CF37 1DU



Please email to us at:

[heatandsave@rctcbc.gov.uk](mailto:heatandsave@rctcbc.gov.uk)

*(Please note any documents sent via mail or email are done so at your own risk)*

If you need any further advice  
or assistance please ring us on  
Tel: 01443 281136 or email  
[heatandsave@rctcbc.gov.uk](mailto:heatandsave@rctcbc.gov.uk)

