

Your Guide to Individual Development Plans

If you need extra help in school, it may mean you have Additional Learning Needs or ALN.

Children and Young people with Additional Learning Needs (ALN) need extra help to learn. This may be because you have a learning difficulty or disability.

You find it harder to learn than other children and young people the same age.

If you have ALN you will have an Individual Development Plan (IDP).





What is in the Individual Development Plan (IDP)?

- Your name and how old you are
- Where you live
- Where you go to learn
- How you communicate e.g. sign language, bilingual
- Who looks after your IDP
- What's working well and not working well for you
- What your Additional Learning Needs are
- What provision is going to be put in place to support you
- Key events in your life
- If you are a young person (aged 16+) you will be asked if you agree to having an IDP



How do I get an Individual Development Plan (IDP)?

Most plans will be written by a School or College. Sometimes the plans will be written by the Local Authority (LA). This may be because you have lots of support needs.

The School or College or LA will ask the right people for information. This helps to write the plan.



How long will it take?

If a School or College writes the IDP it can take 7 weeks.

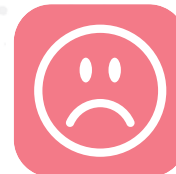
If the Local Authority (LA) write the IDP it can take 12 weeks.



Can I change the plan?

The plan has to be reviewed within a year or sooner if something has changed in your life.

Review means the plan will be looked at again to make sure it is still working and if changes are needed.



What if I am not happy?

If you are not happy with the plan the school has written, you can ask the Local Authority (LA) to check if it is right for me.

They will have 7 weeks to think about whether the plan is right or will write a new one.



I need help!

A case friend can help you.

A case friend can be a close friend, family member, social worker or teacher.



What if I disagree with my plan?

The School or College or LA must try to help and sort out the disagreement quickly.

If you need help to resolve a disagreement you can:

- Speak to a Head teacher or teacher at school
- Look online **www.rctcbc.gov.uk**
- Contact our Family Liaison Officer on **01443 744344**



If a disagreement is not sorted out you can get help from an advocate

An advocate is someone who speaks up for someone else.

They can make sure people know what and how you are feeling.

Contact details are:

Helpline: 0808 801 0608

☎ 02920 348 990

✉ enquiries@snapcymru.org



You can ask the Education Tribunal for Wales (ETW) to look at disagreements about your plan.

If the School or College or LA have not been able to sort out your disagreement then you can ask Education Tribunal Wales (ETW) for help

The Education Tribunal for Wales (ETW) is a special group of people whose job it is to deal with disagreements.

The tribunal will need to know why you are not happy and why you think the LA is not right.

This is called an appeal.

The tribunal look at information from you, your family and the LA and make a decision. This decision must be followed.

The contact details for ETW are:

☎ 0300 025 9800

✉ Tribunal.Enquiries@gov.wales



Additional Learning Needs Educational Tribunal Act or ALNET

New legal framework which changes the way pupils with ALN are supported.



Dispute Resolution

Dispute Resolution all relevant people meet to agree a way forward.



Space to write what I'm thinking...

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