

# RISK OVERVIEW

## ON ARRIVAL

**VIA COACH:** The coach can enter Ynysangharad War Memorial Park on Bridge Street; drive at 5mph with hazard lights on. If the barrier is closed please telephone the Park Rangers (07786 523577) and request that they come to open the barrier. You will then stop by the 'golf hut' and disembark. The coach can then proceed to the 'Orchard Field' where it can stay for the duration or it can turn and go back out the same way.

**VIA MINI BUS:** On entering the Park from Bridge Street, parking for the mini bus is about 20mtrs to the right down a slip road. If the barrier is closed down please telephone the Park Rangers (07786 523577) and request that they come to open the barrier.

Once children have disembarked, walk to the play area then one of the teachers can report to the Lido reception to tell of their arrival. The children will be walked by a member of staff and teachers/teacher assistants or helpers to the Lido Conference Room which is situated on the 1<sup>st</sup> floor above the Waterside Cafe.

**VIA TRAIN:** When exiting the Station, cross the road via pedestrian crossing walk down into town for about 200mtrs and take the first right over the pedestrian bridge into the Park. Turn left and walk up to the Lido, where one of the teachers can then report to reception to tell of your arrival. The children will then be walked by a member of Lido staff and teachers/teacher assistants or helpers to the Lido Conference Room which is situated on the 1<sup>st</sup> floor above the Waterside Cafe.

**VIA PUBLIC TRANSPORT:** Make your way to the entrance of Ynysangharad War Memorial Park on Bridge Street and walk down as far as the play area and then one of the teachers can report to the Lido reception to tell of their arrival. A member of Lido staff and teachers/teacher assistants or helpers will then walk the children to the Lido Conference Room, which is situated, on the 1<sup>st</sup> floor above the Waterside Cafe.

Whilst the Park is in general a safe and fun environment, on walking through the Park we encourage that you keep to the designated footpaths provided at all times.

## ONCE ON SITE

Within the Teacher Pack, there are a number of activities that take place within the confines of the Park.

For the purpose of this risk overview, they are categorised 'poolside' and 'park side'.

## **POOLSIDE**

Before entering onto poolside, teachers please note:

1. Teachers must contact reception to gain access to the poolside. Nobody is allowed to enter poolside without authorisation.
2. On entering poolside, teachers must ensure that children are supervised at all times.
3. A staff member will then accompany the school group whilst on poolside
4. The staff member will have ensured that whilst children are not expected to enter the pool water, that suitable lifesaving equipment will be in place around the poolside and available for use in the event of an accident or should the need arise.
5. There is a designated painted white line that surrounds all three pools which actually signifies the size of the original pool. This will be used as the boundary line that 'MUST NOT' be crossed at any time and teachers must ensure that all children remain on the outer side of this line to ensure that there is no risk of a child falling into the water.
6. In the unlikely event that an accident/incident occurs, teachers and children should vacate the poolside via the reception and should either return to the classroom in the visitor centre if that is being used as the base for the day, or assemble outside the main entrance to the pool, on the footpath.
7. One School staff member should remain on poolside with the Lido staff member and casualty. The school staff member will assist 'as directed' by the Lido staff in dealing with the incident.
8. In the unlikely event that during a school visit, the Lido staff member were to become ill or incapacitated, the poolside should be vacated immediately via reception, informing the reception staff of the issue. The class should then either return to the classroom in the visitor centre if that is being used as the base for the day, or assemble outside the main entrance to the pool, on the footpath.
9. There are toilets within the inner changing rooms located off poolside. It is the responsibility of the school teachers to ensure that if children are allowed to use these facilities that they are supervised where appropriate.
10. In the event of the fire alarm being activated, teachers should vacate the Conference Room with immediate effect in an orderly fashion and assemble at the tennis courts within the Park. On fire alarm activation, **DO NOT USE THE LIFT.**
11. First aid – any first aid incident can be dealt with by a Ranger or member of Lido Staff who are qualified to do so.

## **PARK SIDE**

1. Whilst there is no public parking within the grounds, on occasions works and delivery vehicles are in use around the park. These vehicles are required to limit their speed to a maximum of 5 miles per hour with hazard lights on; however, teachers are required to be mindful of the potential use of vehicles within the park during the school's visit.
2. The Park is cleansed each morning; however, teachers should undertake a visual inspection of the area that they intend to use within the park prior to using the area.
3. On occasions where classes break into smaller groups, teachers should identify physical boundaries such as trees, fence lines or paths etc. that the working groups should remain within.
4. In the unlikely event of a child going missing, as well as contacting the police by telephoning 999, the staff should contact the Park Ranger on 07786523577, providing a brief description of the child. The ranger will in turn contact the Town Centre CCTV room and in addition, start to search for the child within the park.

5. First aid – any first aid incident can be dealt with by a Ranger or member of Lido Staff who are qualified to do so.
6. Any concerns about other park users – in the first instance if approached contact a Park Ranger or a member of Lido staff.
7. Other Park users – please be considerate to other park users as they have also come to the park to enjoy themselves.